

October 22, 2018

Dear Parents,

FACTS has opened its Grant & Aid Assessment and will be conducting the financial need analysis for the Archdiocese of Philadelphia/BLOCS & Saint Helena School for the 2019-2020 school year. Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment. Applicants can apply online by clicking the FACTS link athttps://online.factsmgt.com/aid

Once you complete an online application, you will need to send the following information to FACTS to complete the application process:

* Copies of your 2017 Federal tax forms including all supporting tax schedules.

We recommend you upload all supporting documentation in PDF format online.

This is the link for submission: <https://online.factsmgt.com/aid>

You can also fax documentation to 866-315-9264 or mail it to the address below. When you apply, you will receive an applicant ID - **Please be sure to include the applicant ID on all faxed or mailed correspondence.**

 FACTS Grant & Aid Assessment

 P.O. Box 82524

 Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637.

Sincerely,

Carl Jankowski Cathy Neugebauer

Principal Business Manager