**IMPORTANT REMINDERS FOR CAR RIDERS**

**Morning Drop Off:**

1. Use all open lanes. If you see that there is a lane that has 4+ cars, we ask that you pull up into another lane. This helps us keep drop off moving quickly for everyone.

2. Pull all the way up to the teachers before letting your children out of the car.

3. Please follow the direction of the car line teachers when pulling through car line. If you receive a signal to move forward, do not stop and try to wave the children forward. This creates confusion and delays.

4. Parents are not to get out of the car. Please have the children keep their schoolbags and lunches with them, not in the trunk.

5. If your child is having difficulty leaving the car, signal a teacher, and the teacher will assist your child.

6. Teachers leave the upper lot at 8:10. If you arrive after the bell and the children are lining up, please pull all the way up in the first lane and let your children out. You do not have to wait to be the first car to let out. However, if you pull into any of the other lanes, we ask that you do wait until you are the first car so that we can ensure your child gets across the lot safely with the other cars.

7. If you arrive after the children have gone inside the school, please pull in front of the school entrance to drop your child off.

**Afternoon Pick Up:**

1. Pull all the way up as far as you can go in the lanes. Please do not stop and park right in front of the school. The teachers will ensure your child finds you.

2. Remind any family members or friends that are picking up that they must use the correct lanes and pull all the way forward.

3. Please pull into to the lane closet to the building in your designated colored lane to make room for all cars. Fill in **right to left** first.